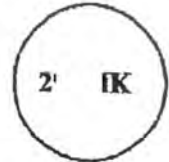




Driver and Vehicle
Licensing Agency

A

01/03



KRZYSZTOF
1 ROAD
LONDON
E 2 1

Date of Birth 0 09/195

Summons

You are summoned to appear at 10:00hrs on 9/0 20 at HAVERING MAGISTRATES' COURT held at MAIN ROAD ROMFORD RM1 3BH to answer to the information that on the 4/ 2/20 at THE OVAL E2, you kept on a public road a mechanically propelled motor vehicle registration mark 58U for which a licence was not in force, contrary to Section 29(1) of the Vehicle Excise and Registration Act 1994.

Informants Details

Informant: RACHEL JOHNSON

Signed:

DVLA: DVLA LOCAL OFFICE 12-18 STATION ROAD SIDCUP DA157DA

Date information laid: 6 JUN 20

Signed:

District Judge (Magistrates' Court); Justice of the Peace; [Authorised by the] Justices' Clerk; Deputy Clerk to the Justices/ Legal Adviser.

Statement of Facts

On the 4/ 20 the defendant kept an unlicensed mechanically propelled motor vehicle, registration mark 58U at THE OVAL E2. The previous licence expired on 31/08/2005, and the annual rate of duty was £170.00.

In accordance with Section 12(7) of the Magistrates' Courts Act 1980, the above statement of facts will be read out in court, if you inform the clerk of the court that you plead guilty and wish the court to deal with the case in your absence.

Notice of Penalties

Derived from Sections 29 and 30 Vehicle Excise and Registration Act 1994.

The maximum penalty on conviction is £1,000.00 or five times the annual rate of duty, whichever is greater. The prosecutor will also ask for a minimum contribution of £45.00 towards legal costs.

In addition if you were the vehicle's keeper, the prosecutor will ask the court to order you to pay a further penalty in the sum of £42.50, being an amount equal to the outstanding duty for the period 1/ 2/20 to 8/02/20

Statement of means

Your income and outgoings

Completing this form may help you in providing your means information. It is an offence not to provide means information following an official request. See the other side for details.
Important - For all your income and outgoings, please indicate if the figures are either:
 Weekly Fortnightly Monthly

Please use
BLOCK CAPITALS
 and black ink

1. Personal details
First name(s) _____
Family name _____
Address _____
Post code _____
Home telephone number _____
Mobile telephone number _____
Date of birth _____
Gender Female <input type="checkbox"/> Male <input type="checkbox"/>
National Insurance number _____
Vehicle registration number _____
Are you the registered owner of the vehicle? Yes <input type="checkbox"/> No <input type="checkbox"/>
Case number _____
Date of hearing _____

2. Income details
If you are employed
Employer's name _____
Employer's address _____
Post code _____
Employer's telephone number _____
Occupation (state if self employed) _____
Net pay (take home pay) £ _____
Any other income £ _____
If you are NOT employed
If you are unemployed, state since when _____
Job seekers allowance £ _____
If you receive benefits
Income support £ _____
Pension credit £ _____
Tax credit £ _____
Other credits (housing, child, etc.) £ _____
Other benefits £ _____
Total income £ _____

3. Outgoings
Essentials and accommodation
Rent, mortgage or lodgings £ _____
Council tax £ _____
Food £ _____
Clothing £ _____
Insurance £ _____
Child maintenance £ _____
Travel and regular bills
Travel expenses £ _____
Vehicle fuel £ _____
Vehicle insurance and tax £ _____
Vehicle loan £ _____
Utility bills (gas, water, electricity etc.) £ _____
Telephone (inc. mobile) £ _____
Television subscription (licence, satellite etc.) £ _____
Other
Lottery/entertainment £ _____
Drinking £ _____
Smoking £ _____
County court orders and other fines £ _____
Loan repayments £ _____
Catalogues £ _____
Credit card repayments £ _____
Total outgoings £ _____

4. Other information
Number of dependant children _____
Ages: _____
Total savings £ _____
Partner's income including benefits £ _____
Number of adults in your home _____
Please add any other information you believe we should know about here: _____
Signed _____
Date _____
The information you give may be used by the magistrates' court, or other authorised organisation acting under the court's instructions, to enforce collection of any court-ordered penalty imposed against you in the event of non payment.

Your legal obligations

This is an official request from the Designated Officer. Every defendant who is charged with an offence is required to provide means information.

If you plead guilty your means information must accompany any guilty plea. This is extremely important because the court will use it to fix the level of the fine.

If you plead not guilty but are later found guilty your means information will be needed immediately. It may therefore be in your interest to complete this form in advance.

- It is an offence not to provide means information and could result in you being fined up to £500.
- If your means information is not provided to the court, the case will still be dealt with and any fine set may be of an inappropriate level.
- It is also an offence, punishable by a fine of up to £2,500, to provide false information.

You must remember to bring a method of payment with you so that you can pay on the day. Fines can usually be paid either at the court or local bank by:

- credit/debit card
- cash
- personal cheque (with bankers card)
- postal order

External advice

If you need impartial, external advice on your legal rights, managing your debt or the possible consequences of fines, you can contact:

- National Debt Line: 0808 8084000 or www.nationaldebtline.co.uk

- Community Legal Service (CLS) Direct: 0845 3454345 or www.clsdirect.org.uk
- Citizens Advice: www.citizensadvice.org.uk



Returning your means information

Your means information can be returned before your hearing. It should be given to the court that issued your summons and can be done by post or in person. The address for the court can be found on the summons form or can be obtained from your local magistrate's court. Email or telephone responses are not acceptable.

You may be requested to provide evidence of your financial circumstances e.g. pay slips, benefit book, bills. Therefore, it is advisable to have copies of these available when you return your means information or bring them with you on the day of your hearing.

Further assistance

Should you have problems reading this form, please contact the magistrates' court that issued this notice who will be able to provide the following alternatives:

Additional languages: Chinese (traditional and simplified), Greek, Gujarati, Hindi, Kurdish, Punjabi, Portuguese, Serbian, Croatian, Spanish, Turkish, Urdu and Welsh.

Large print versions of this form are available - please contact the magistrates' court.